MUNDO URBANO

REQUIREMENTS CHECKLIST · LEASING

Co-signer · Individual

With a legal lease policy

The co-signer (obligado solidario) signs together with the tenant and is bound by the same terms of the lease. That is why their documentation is very similar to the tenant's. Send everything as a complete PDF.

PERSONAL DOCUMENTS

- [ ] **Valid official ID.** If a foreign national, their immigration document.
- [ ] **Tax status certificate** (Constancia de Situación Fiscal), current.

INCOME AND ACTIVITY

- [ ] **Proof of income for the last 3 months** covering at least 3 times the rent: payslips with QR code or SAT stamp, or complete bank statements.
- [ ] **Employment contract or letter**, or evidence of activity if a partner or self-employed.

POLICY FORMS

- [ ] **Co-signer application**, filled in and signed (form in Spanish).
- [ ] **Credit bureau authorization**, signed exactly as on the ID; the original is handed over on signing day.

> The co-signer does not need to live in the same city as the property.
>
> If the co-signer is a company, use the company checklist.

If you have questions about any document, your agent is with you throughout the process.