MUNDO URBANO

REQUIREMENTS CHECKLIST · BUYING AND SELLING

Buyer documents

Individual

The notary requires these documents to formalize the purchase and comply with the law. If you buy with a mortgage, the bank will also ask for its own documentation. Send everything as legible PDF files.

PERSONAL DOCUMENTS

- [ ] **Two valid official IDs** (INE, passport).
- [ ] **Birth certificate.**
- [ ] **Marriage or divorce certificate**, if applicable.
- [ ] **CURP and current tax status certificate** (Constancia de Situación Fiscal).
- [ ] **Recent proof of address.**

SOURCE OF FUNDS

- [ ] **Bank account cover page** of the account the purchase funds come from.

FORM

- [ ] **Personal information form**, filled in (downloadable).

> If you are a foreign national, we help you with the permits and documents needed throughout the process, in coordination with the notary of your choice.
>
> If you buy in the name of a company, the articles of incorporation, powers of attorney and the legal representative's documents are added.

The notary may request additional documents depending on the transaction. Your agent is with you through signing and handover.